

# **AGENDA**

## **2014 Regional Aerial Imagery Acquisition**

### **Partnership Planning Meeting**

**February 12, 2014**

### **Meeting Minutes**

#### **1) Introductions**

Pat Landrum welcomed attendees and acknowledged Caltrans for their willingness to host the meeting, followed brief self-introductions (in person and via telephone).

#### **2) Agency Participation Update**

There are currently twenty six agencies that have indicated they will participate in the regional imagery acquisition project. This includes six agencies that have committed funding to the base project (1' county-wide imagery), and twenty additional agencies that are interested in the procurement of 4" imagery and/or LiDAR data with 2' elevation contours.

Most agencies indicated that they have funding in place for the current fiscal year and could move forward with the agreement process. A few agencies indicated that they are currently in the budgeting process for next fiscal year, underscoring the importance of obtaining the updated cost estimates. This also initiated a discussion regarding how this may/may not impact the MOU and joint funding agreement (JFA) process. This was identified as an action item for the JFA stewards and USGS to investigate.

#### **3) Project Cost Estimates**

Pat displayed the latest preliminary cost estimates for the project. This includes a summary sheet that identifies the overall project costs for the base project, and estimated costs for each of the project upgrade components, as well as the estimated per-agency costs. The cost estimates are based on feedback from the USGS GPSC contracting center, and area calculations based on input from local agency partners. The cost estimates will be finalized based on the final project acquisition area(s) and scope of services/deliverables.

#### **4) Joint Funding Agreement Stewardship**

The group discussed the joint funding agreement (JFA) stewardship approach, which as proposed will consolidate the funding contributions of all agencies into up to seven JFAs. The City of Carlsbad, Sweetwater Authority and SanGIS agreed to serve as JFA stewards. There will be up to four additional independent agreements to handle specialized funding contributions from the military, UASI grant funds and/or to accommodate other special needs.

#### **5) Public/Private Partnership Interest**

Pat mentioned that inquiries have been made regarding the partnership project from one or more private vendors seeking additional information. The group consensus is to move forward with the partnership effort using the GPSC contracting services via USGS.

#### **6) Next Steps**

Due to the short timeframe, the group agreed that preparing for the contracting process needs to proceed as soon as possible. Therefore, sample JFAs and MOUs will be circulated to the JFA stewards to initiate the development of all required agreements and documentation with their respective local agencies/entities.

Drew Decker will be developing the draft JFA language in coordination with JFA stewards. The goal is to have all agreements executed by the first week in April 2014 so that imagery acquisition can commence in early to mid-May 2014.

Pat will be sending the latest iteration of the (project upgrade) acquisition area footprint to the local agencies for final confirmation. Once the final project areas have been agreed upon, Pat will coordinate with the USGS/GPSC team to acquire the final cost estimates for budgeting/contracting purposes and incorporation into the MOUs and JFAs.

**Meeting Attendees:**

<u>Name</u>	<u>Agency</u>
Pat Landrum	SANDAG
Grace Chung	SANDAG
George Silva	Sweetwater Authority
Ming Zhao	Otay Water District
Dan Lopez	Vallecitos Water District
Beven Harris	USMC Camp Pendleton
Linda Tucker	USMC Camp Pendleton
Brad Lind	SanGIS
Rob O'Donnell	Vista
Brad Rosen	Poway
Mettja Kuna	San Marcos
Wendy Flynn	Encinitas
Tim Williams	El Cajon
Clint Garrison	SD County Water Authority
Karl von Schlieder	Carlsbad
Drew Decker	USGS
Talli Carey	Oceanside
Russell Mercer	Imperial Beach
Marie Kennedy	SD-LECC
Robert Shanaberger	Caltrans
Trish Garcia	Valley Center MWD
Ross Martin	County of San Diego
Gjaidan Stewart	City of San Diego
Barbara Kent	Caltrans
Scott Daeschner	City of San Diego (phone)
Peter Fait	Coronado (phone)
Pete Coulter	SDSU (phone)

**Meeting Location:**

Caltrans District 11 Offices, 4050 Taylor Street, San Diego, CA 92110

<http://goo.gl/maps/gnYmh>

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**Webinar Information:**

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Topic: 2014 Regional Imagery Partnership

Date: Wednesday, February 12, 2014

Time: 1:15 pm, Pacific Standard Time (San Francisco, GMT-08:00)

Meeting Number: 802 557 022

Meeting Password: (This meeting does not require a password.)

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